

DEALING WITH INFECTIOUS DISEASES POLICY

NQS 2.1.2, 2.2.2, 3.1.2, 5.1.2, 6.2.2, 7.1.2 February 2018 Regulation 168 (2) (c) Version 1.12

Roxby Downs Children's Centre strongly promotes childhood and adult immunisation. Immunisation protects the person who has been immunised, children who are too young to be vaccinated, and other people who have been vaccinated but did not respond to the vaccine. The most accessible locations for vaccination are Roxby Downs Doctors Surgery located at the hospital, phone 8671 1900 and Roxby Downs Family Practice located at 24 Gregory Street, phone 8671 3231. When possible, there are relevant publications and brochures available for reference in the Children's Centre's foyer. Roxby Downs Children's Centre is committed to providing and maintaining a safe and healthy environment for families, children and staff and aims to prevent the spread of infection. Infections can be spread when a child or adult is diagnosed with an infectious disease, before and / or after they show symptoms of an infectious disease. Any symptoms of infectious diseases that show in an adult or child within the Children's Centre will be handled in accordance with the guidelines in the Department of Health and Community Services "Staying Healthy in Child Care" publication. If symptoms occur while the child is at the Centre and indicate that the child may be contagious or if a fever occurs, parents/guardians will be contacted and asked to collect their child within an hour.

Management will:

- inform staff at induction of the risk of working with children, infection control and infectious diseases
- encourage staff to have immunisations
- keep a record of all staff members immunisation status
- advise staff upon an outbreak of an infectious disease within the Children's Centre
- regularly review Children's Centre policies in regard to health and wellbeing
- advise parents upon enrolment and at least twice a year of exclusion processes
- inform parents that if their child has not been immunised, depending on advice from the public health unit, their child may be excluded during outbreaks of some infectious diseases (such as measles and whooping cough) even if the child is well
- require families to provide evidence of their child's immunisation status
- as part of their duty of care, inform staff upon induction about the specific risk of cytomegalovirus (CMV) and to ensure a safe work environment for all is provided by adhering to good hygiene practices

Educators will:

- contact the child's parent / guardian if they are showing symptoms of an infectious disease
- monitor the child's wellbeing including temperature
- advise the parent / guardian of the exclusion guidelines as advised in Staying Healthy in Child Care
- advise all families of an infectious disease outbreak within the Children's Centre by placing notices on the sign in desks and displaying the communicable disease sign in the foyer

- advise parents / guardians of an outbreak of an infectious diseases in person if their child has an immunity impairment
- advise management if they have contracted an infectious disease and not attend work for the recommended exclusion period and provide a medical certificate upon return to work if requested
- keep management up to date with current and subsequent immunisation information
- notify the Department of SA Health Communicable Diseases regarding any notifiable disease as outlined on the Report of Notifiable Diseases or Related Death

Parents will:

- provide documentation of their child's immunisations at enrolment and as requested.
- inform the Children's Centre if their child has been diagnosed with an infectious disease
- exclude their child from attending the Children's Centre for the advised exclusion period
- provide a medical clearance certificate before their child returns to the Children's Centre if requested
- maintain their child's immunisation schedule if they wish to claim Child Care Benefit

CREATED: May 2013

REVIEWED:

TO BE REVIEWED: May 2018

SOURCED: Adelaide Women's & Children's Hospital
 Staying Healthy in Child Care 5th edition
 "You've Got What?" 4th Edition 2009, Govt of SA
 Children's Services Child Care Centre Regulations 1998
 Public and Environmental Health Act 1987
 Wash Wipe Cover – SA Infection Control Service Australian Government
 National Health & Medical Research Council DECD Immunisation Policy 2017